

# Outstanding Alumni Kentwood Schools Nomination Form

- Nominations for the OAKS award must be submitted using this form (or a photocopy). The form must be typed or printed clearly.
- Electronic submissions are acceptable using this form. E-mail the Kentwood Public Schools Educational Foundation at jameswoboda@comcast.net

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Today's Date \_\_\_\_\_

## NOMINEE INFORMATION

Mrs./Ms./Mr. \_\_\_\_\_

Company \_\_\_\_\_ Title or Position \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Work Telephone ( ) \_\_\_\_\_ Home Telephone ( ) \_\_\_\_\_

Fax ( ) \_\_\_\_\_ E-mail Address \_\_\_\_\_

Deceased     Retired     Active    **EKHS Class of** \_\_\_\_\_

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## NOMINATOR INFORMATION

Mrs./Ms./Mr. \_\_\_\_\_

Company \_\_\_\_\_

Work Telephone ( ) \_\_\_\_\_ Home Telephone ( ) \_\_\_\_\_

Fax ( ) \_\_\_\_\_ E-mail Address \_\_\_\_\_

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## SELECTION CRITERIA

Prospective OAKS award winners must meet the following criteria to be considered for the honor:

- Possesses a record of outstanding achievement in his/her chosen field.
- Has adhered to the highest moral and ethical principles.
- Is recognized by his/her organization or profession to have made a significant contribution to the success of that organization or profession.
- Has served as an appropriate role model for others.
- Has demonstrated civic responsibility and community involvement.
- May or may not be currently holding the position in which he or she achieved the major successes for which the honor is being presented.
- May be living or deceased.
- If alive, must agree to attend event at which award will be presented.

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Nominee Name \_\_\_\_\_

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## **SELECTION PROCESS**

The OAKS Award is an award established by the Kentwood Public Schools Educational Foundation [KPSEF] to recognize alumni of the Kentwood Public Schools, for outstanding achievement or contributions in their profession, their field and/or their community. Nominees are presented to the Outstanding Alumni Kentwood Schools Committee that will then identify a person, or persons, to be recognized as a recipient of the OAKS award based on the criteria supplied. Recommendations are welcome from all who have personal knowledge or relationships with the nominated person. Recipients of the OAKS award are then elected by the Board of the KPSEF based on the recommendations of the OAKS Committee.

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## **PLEASE COMPLETE THE FOLLOWING INFORMATION**

**ASSISTS OTHERS IN REACHING THEIR FULL POTENTIAL:** Provide specific examples of how the nominee has served as a role model for others.

**PROFESSIONAL ACCOMPLISHMENTS:** Provide examples of how the nominee has made significant contributions to the success of his or her organization or profession. List special recognitions, projects, and achievements. Include professional affiliations, directorships, trusteeships or other designations.

**COMMUNITY SERVICE AND CIVIC RESPONSIBILITY:** Describe local, state and national level participation, length of service and offices held in civic and service organizations, charitable activities, political pursuits, religious groups, chambers of commerce, merchants' associations, etc.

Nominee Name \_\_\_\_\_

**PUBLICATIONS, AWARDS, ACHIEVEMENTS, AND MEMBERSHIPS:** Nominees may already have been honored for service to their profession, industry or community. Please list awards and honors received which support this nomination.

**ADDITIONAL INFORMATION PERTAINING TO CRITERIA:** Discuss briefly any additional factors you feel are important for consideration of your nominee for the OAKS Award.

**RETURN COMPLETED FORM TO:**

OAKS Selection Committee  
c/o KPS Educational Foundation  
5820 Eastern Ave., SE  
Kentwood, MI 49508

Or e-mail to: [jameswoboda@comcast.net](mailto:jameswoboda@comcast.net)